



Lagunitas Country Club
205 Lagunitas Rd.
Ross, California 94957

LagunitasClubApplications@gmail.com

Job Description -- Director of Racquets

Club Overview

Nestled within the redwoods of Ross, CA, the Lagunitas Country Club boasts a special charm that has developed over its 100+ year history. It is a small but active club dedicated to promoting family oriented activities and fostering a keen interest in tennis and platform tennis amongst its members. With a long and rich tennis tradition and an exploding paddle community, the Lagunitas Club is looking for a Director of Racquets who will embrace and respect the club's storied past while bringing an enthusiasm and creativity into the building of an enhanced and more complete racquets program.

Position Overview

As Director of Racquets, you will be responsible for promoting and further developing tennis and platform tennis programs that engage and inspire all ages and genders across a wide range of playing abilities. For both sports, you will be responsible for organizing and providing individual and group lessons, clinics, and camps, in addition to supporting and running club tournaments and other events. It is expected that you will be a skilled and knowledgeable teacher who is great with children; moreover, you possess the enthusiasm and drive necessary to continue building upon a thriving juniors program committed to the use of modern teaching techniques and age appropriate equipment. Your long long list of drills and games, coupled with your enthusiasm and expertise, will keep current participants excited about their sport, while also inspiring other members to join the fun.

Duties and Responsibilities

- Promote and grow existing tennis and platform tennis programs to engage all playing levels and genders
- Provide individual and group lessons in both sports
- Oversee the maintenance and/or creation of competitive adult USTA and/or Marin League teams as it suits the current membership

- Encourage and promote participation in Region VI PCQ and NRT paddle tournaments
- Continue the execution and enhancement of a robust juniors program (and accompanying summer camp) that engages children of all ages and abilities
- Coach, promote and support existing USTA junior teams and encourage developing junior players to attend local and regional tournaments
- Implement and keep up-to-date with new teaching techniques and receive certification from both the USTA and PPTA as necessary
- Help organize, promote, and administer sanctioned tournaments hosted by the Club and help coordinate and run a diverse array of social tennis/platform tennis mixers
- Use excellent communication skills (both electronic and in person) to promote and market racquets programs to the membership to increase overall interest and frequency of participation
- Manage the club pro shop and tend to the equipment needs of members
- Maintain an accurate record of all lessons and clinics given; provide written reports on a monthly basis
- Oversee the general maintenance of the 6 tennis courts and 3 paddle courts, making sure they are in excellent playing condition at all times
- Participate on all committees related to the tennis and paddle operation
- Ensure that all club members and guests receive courteous, prompt and professional attention to all of their racquets needs
- Communicate frequently with members regarding the offerings of your programs

To Apply:

Submit the following (.PDF files preferred) to LagunitasClubApplications@gmail.com no later than November 1st:

- 1. Cover Letter (either in the body of the e-mail or as a separate attachment) expressing your particular interest in the Director of Racquets position at the Lagunitas Country Club in Ross, California**
- 2. Detailed resume covering past professional (and relevant) work experience, education, and teaching certifications**
- 3. Submit at least 3 references (2 professional and 1 personal) including their contact information as well as their relationship to you. This may be included as part of your resume or in a separate attachment.**