

# **Arapahoe Tennis Club**

## **Assistant Director of Racquets Position**

Arapahoe Tennis Club (ATC) in Cherry Hills Village, Colorado is seeking a year-round Assistant Director of Racquets. ATC was established in 1964 with the intent of creating a family club with an informal environment yet top notch facilities. The club's facilities include 8 tennis courts, 4 of them Har Tru clay and 4 Plexi Cushion hard courts, 5 platform tennis courts, a pool, clubhouse and racquets hut.

The position is open immediately and any interested candidates should submit their resumes to Cary Hodges at [hodges.cary@gmail.com](mailto:hodges.cary@gmail.com).

The Assistant Director (ADOR) position is an extension of the Director of Racquet Sports (DOR) with an emphasis of on-court instruction and member interaction. Assistant Director will be responsible for enhancing both tennis and paddle programs at ATC and will operate in close conjunction with DOR in all facets. ADOR will conduct tennis and paddle lessons, clinics and camps throughout the year. It is expected that ADOR will be a skilled and knowledgeable instructor who possesses the ability to comfortably interact with children and adults of all ages and abilities. The position will require a high level of enthusiasm and commitment to creating a wide array of enjoyable opportunities for the membership.

### **Assistant Director of Racquets Position Overview:**

#### **Required Experience**

- College degree from an accredited 4-year university
- Varsity level collegiate tennis experience is required
- At least 3 seasons of junior and adult tennis teaching experience
- At least 2 seasons of junior and adult paddle teaching experience
- Knowledge of Har Tru clay court maintenance and paddle court maintenance

#### **Job Knowledge**

- Ability to design, advertise and conduct instructional, social and competitive programs for adults and children in both tennis and paddle
- Experience with ROGY tennis development required
- Racquet stringing, re-grip, maintenance experience required
- Experience with 3-match guarantee-style tournaments, round robin events

#### **Certifications and Requirements**

- USPTA certification with paddle certificate highly desirable

#### **Notes on Work Environment**

- Position requires the physical ability to stay on your feet in hot, cold, sunny, windy, wet conditions
- Position requires continuous standing, walking, running, bending and

repetitive movement as well as occasional lifting, hauling, dragging actions

- Diplomatic conflict resolution skills are required

### **Compensation**

- Base salary
- Competitive hourly rate
- Lesson and clinic commission
- Racquet stringing commission
- Performance-based bonus